



VML BOARD OF DIRECTORS MEETING

Thursday December 7th 12:00pm

Longwood University – Radcliff 103

Farmville, Virginia

Agenda (lunch will be provided)

- Only one person speaks at a time and give the courtesy of listening to your colleague
- Start and end in a timely fashion
- Debate an item and move on, there is no need to rehash
- Stay on topic and be respectful
- Agree to disagree in a professional manner
- Seek to understand and be understood
- Know when to move on
- Don't monopolize the time
- Give everyone a chance to be heard

THURSDAY DECEMBER 7th 12:00pm

- I. **Call to Order**
 - a. Introductions
- II. **Consideration of Minutes**
 - a. **Board minutes from October**
- III. **Spark Mill, Chris Bennett**
- IV. **Southern Municipal Conference and Board appointee**
- V. **Review of Financials**
- VI. **2025 VML Conference location**
- VII. **Tour of Farmville and Longwood University**
- VIII. **6:00pm Dinner (RSVP Please) at Hotel Weyanoke**
- IX. **Future Meetings:**
 - a. February 1st, Richmond (Legislative Day)
 - b. June 7th, Richmond
 - c. October 13th Virginia Beach

MINUTES
VML BOARD OF DIRECTORS
MARRIOTT DOWNTOWN NORFOLK
October 8th, 9:30am

In attendance: A.D. “Chuckie” Reid, Derrick Wood, Bill Rush, Steve Trivett, Stephanie Moon-Reynolds, Randy Eads, Phil Miskovic, Kelly Burk, Michelle Davis-Younger, Dwayne Tuggle, Jon Stehle, Roger Wiley and Danielle Powell (General Counsel), Sue Mellen (Chief of Staff), Joe Flores (VML Staff), Chris Bennett (Spark Mill)

Consideration of Minutes: The Board considered minutes from their May meeting. A motion was made and passed unanimously to approve the minutes.

VML/VACo Finance: Bob Lauterberg, Managing Director presented 3 major developments in their programs for the year and talked about our partnership.

Strategic Planning: Chris Bennett from the Spark Mill led the group through the strategic plan and helped the group prepare for the next steps.

VML Financials: Ms. Mellen went over the current financials. A motion was made passed unanimously to approve the budget.

Discussion of the VML Annual Conference: Brief discussion of the conference and what to expect over the days ahead.

Approval of Resolutions: Staff proposed resolutions for Susan Dewey as she retires from Virginia Housing and Jill Carson remembering her life and public service including President of VML. A motion was made and passed unanimously.

Adjournment. The meeting was adjourned at 11:07 am.

October 9th immediately following the Annual Business Meeting – there was a brief informal meeting to receive the “2023-2024 Expectations for Serving on the VML Board of Directors.”

Respectfully submitted,

Michelle Gowdy
Executive Director